Instructions for Setting up Your Student's College Board Account

It is very important that you follow the directions below when setting up the College Board account for your student. This account will be accessed multiple times throughout their rest of his/her school years until graduation. Your student's College Board account will be used to sign up to take the SAT test (an entrance test which many Colleges use as part of their application and entrance requirements), to view the results of the SAT test and future PSAT tests, to access free personalized tutorials for those tests and many other academic needs, and it will give you and your student access to helpful tools and information as you prepare for life beyond high school. Because this access is so important, we want to make sure the students set up the account using information they will not forget.

We are recommending you follow the steps below to set up this account:

1. Go to the College Board website at: https://studentscores.collegeboard.org/home
2. Under the Sign In area, click on "Sign Up" to the right of the "Sign In" button.
3. On the page that opens, enter the student's information.
4. For the email address, be sure to enter an email that your student has access to and will continue to have access to over a span of years.
5. For current 8th grade students (2017-18), the graduation year is 2021.
6. In the school field when you begin typing "Corbett" it will bring up "Ray D Corbett Junior High", select this.

These next few steps are very important, please follow them exactly.

7. For User Name the students should use the <u>same user name they log in with at school</u>. It starts with their last name, then the first 2 letters of their first name, and then the last 3 digits of their school ID.
   For example: John Doe, ID # 1234 would be: doejo234
8. For the password, the student should use the same password they log in with at school. It starts with the first 2 letters of their first name, then their ID# with a zero in front.
   For example: John Doe, ID# 1234 would be: jo01234
9. Enter the remaining information on the screen as it pertains to you and your student.
10. Select the box to Agree to the terms and conditions, then select Continue.
11. 0n the next screen, check the information carefully and select the check box next to each item that is correct and then select "Confirm"

Congratulations! You have now set up your student's College Board account and should see the results from the most recent PSAT results on the screen. Explore the information on this screen, and look at the many other items within the site that are available to you and your student. The College Board site has many things you will find useful as your student moves throughout the rest of their school years.