

# **Ray D. Corbett Junior High National Junior Honor Society Bylaws**



## **Article I: Name of the organization**

The name of this chapter shall be called the Ray D. Corbett Junior High National Junior Honor Society.

## **Article II: General purpose**

The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, to develop character, and to encourage citizenship in the students of secondary schools.

## **Article III: Powers vested in the organization; the right to veto by the principal**

All powers of the NJHS are delegated to it by the School Administration. The principal has the right to veto any act of the NJHS or revoke any powers held by it.

## **Article IV: Definition of membership**

Section I: Membership in local chapters in an honor bestowed upon a student. Selection for membership is by a Faculty Council and is based on outstanding scholarship, citizenship, character, leadership, and service. Once selected, members have the responsibility to continue to demonstrate these qualities.

Section II: The Faculty Council shall reserve the right to award honorary membership to school officials, principals, teachers, NJHS advisors, adults, students with disabilities, or foreign exchange students in recognition of achievement and/or outstanding service rendered to the school in keeping with the purposes of the National Junior Honor Society. Honorary members shall have no voice or vote in chapter affairs.

Section III: Candidates become members when inducted at a special ceremony in the spring.

Section IV: A National Junior Honor Society member who transfers to another school and brings a letter from the former principal or chapter advisor to the new school advisor shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one semester in order to retain membership.

#### **Article V: Selection of members**

Section I: Candidates for membership must be in the 7<sup>th</sup> grade at Ray D. Corbett Middle School.

Section II: Candidates must maintain an overall average of a 93 in the four core classes of math, science, language arts, and social studies for the first three consecutive grading periods.

Section III: After meeting the scholarship criteria the student will be notified and an information packet will be given to the student. This information packet focuses on the remaining four criteria: leadership, citizenship, character, and service. Students will be required to fill out a student activities form, hand out evaluations to five teachers (four core teachers and one teacher of the student's choice), write an essay, and describe a service project of their choice that they would like to begin or continue.

Section IV: To become a member of NJHS the total number of points must equal or exceed 80. Points are accumulated by teacher evaluations (max 80 pts.), co curricular activities, leadership activities, community activities, service activities and other activities that may not fit in the other categories (max 5 pts.), and the student's essays (max 2 pts.). Students must also return a completed and signed requirements, obligations, and responsibilities agreement signed by both student and parent (max 1 pt.)

Section V: Students will automatically become disqualified from selection if 1) the paperwork is not turned in on time to the chapter advisor or 2) Parent signatures, activities, and student personal statements (essays) are not authentic.

#### **Article VI: Discipline and Dismissal**

Members and/or officers may not participate or be recognized in the induction ceremony if they do not meet the requirements of members: show documented progress on their volunteer service hours (minimum of 30 hours by the end of the 3<sup>rd</sup> grading period), maintain a 93 overall average in core classes for the first three consecutive grading periods, attend at least 90% of the meetings, and participate in the UIL competition.

#### **Article VII: Meetings and special sessions**

Section I: Formal meetings will be held monthly. All chapter members are required to attend.

Section II: Special sessions may be called by either the President or the Chapter Advisor in response to school or community need.

Section III: Meetings and special sessions will be conducted according to Robert's Rules of Order.

**Article VIII: Duties and responsibilities**

Section I: The Faculty Council is a 5 member council selected by the Principal. The Faculty Council is responsible for selection of new members into National Junior Honor Society.

Section II: The chapter advisor is responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community. He/she should maintain files on current members, prospective members, chapter history, activities, and financial transactions. The chapter advisor shall regularly review each member for compliance with Society standards and obligations. The chapter advisor shall help the chapter officers understand and carry out their duties. The advisor shall be an ex-officio, non-voting, sixth member of the Faculty Council.

Section III: There are five officers: President, Vice-President, Secretary, Historian, and Treasurer. The President is responsible for presiding and keeping order of all meetings. The vice-president will assume the role of President if necessary and will co-chair all committees. The Secretary is responsible for keeping the minutes of the meetings, recording the attendance of members, and all official chapter correspondence. The Historian is responsible for keeping a record of the club's accomplishments and activities for the year. Collect items such as pictures and news clippings about the club and its members. Organize a scrapbook to tell the chapter's story for the year. The Treasurer shall keep the record of chapter expenses, dues, and other financial transactions of the chapter.

Section IV: Members of this chapter are required to show documented progress on their volunteer service hours (minimum of 30 hours by the end of the 3<sup>rd</sup> grading period), maintain a 93 overall average in core classes for the first three grading periods, attend at least 90% of chapter meetings, and participate in UIL academic competitions. Participation in UIL competitions includes at least one event, attending practices for the event, and attending at least one meet.

**Article IX: Officers**

Section I: Officers are elected during the first chapter meeting of the year. Election of officers is done by majority vote of the chapter members. All chapter members are eligible to vote.

Section II: Officers are held to the same standards as members. If an officer falls below any of the requirements they will be removed from office. If the President is removed the Vice-President will now become the President. If the Vice-President, Treasurer, or Secretary is removed the chapter will hold new elections.

**Article X: Methods and procedure for ratification of the bylaws**

Section I: Local chapters must adopt bylaws to the Constitution to establish local procedures. Though the bylaws are not approved by the National Council, they must be consistent with the Constitution and the policies established by the National Council.

Section II: Bylaws are ratified by a majority vote of the Faculty Council.

**Article XI: Amending the bylaws**

Section I: The chapter should regularly review the bylaws and change them to meet the local needs of a particular year.

Section II: Administration or faculty may propose amendments to these bylaws. Amendments must be ratified by a majority vote of the Faculty Council.

Section III: Bylaws and amendments must be consistent with the Constitution of the National Junior Honor Society.

**Signatures**

These are the current bylaws for the Ray D. Corbett Junior High Chapter of the National Junior Honor Society (edited March 2018). They are consistent with the Constitution and the policies established by the National Council. They have been reviewed and ratified by the Principal, Chapter Advisor, and members of the Faculty Council.

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Christopher Villanueva, Interim Principal

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Amanda Heavyside, Chapter Advisor

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Robin Tillinghast, Faculty Council

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Brandy Bagnall, Faculty Council

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Rachel Crow, Faculty Council