

BIOLOGY – POLICIES AND GUIDELINES

Mrs. Saraith Perez

Conference Period: 10:35 - 11:25 (3rdPeriod)

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Teacher Web Site: <https://www.scuc.txed.net/Domain/4586>

The **best** way to reach me is by email:

Parents: *Our goals include academic growth, achievement and scholastic excellence. Parental involvement is key to student success. Feel free to contact me for any questions or concerns. Thank you for your support! It is my pleasure to be your child's teacher.* 📧

Students: *Welcome to Mr. Sheppard's Biology class! Science is important because it helps us to understand the natural world and how to act as problem-solvers. I am excited to be your teacher this school year. The following information is provided to help you achieve success in my class:*

SUPPLIES

Required *pencils, blue/black pen

Optional: *colored pencils/crayons/markers
*highlighter(s)

***One 3-5 subject spiral notebook**

*folder for homework & handouts
* 1 paper towel roll or tissue box

Grading (Per District Guidelines):

- 50% - Formative Grades: class work, homework, quizzes, etc.
- 50% - Summative Grades: test scores, projects, etc.
- **Tutoring is available. Times are posted in class and on my web page.**
- See the SCUCISD grading guidelines (via link on my webpage) for more information.

Classroom Expectations

- Show respect.
 - Respect others.
 - Respect school property and lab equipment. Follow all lab safety procedures and guidelines (see SCUC Lab Safety Contract).
- Be on time to class. This includes taking care of personal needs before arriving to class (restroom, water).
- Be prepared – **have supplies**, any homework and study for quizzes and exams.
- Turn in all work on time. If you are absent make sure you get your make up assignments from the appropriate absent folders.
- **Support a positive learning environment** – everyone deserves to have a good day! 📧
- The Student/Parent Handbook will be the basis for standard rules.

Attendance Policies

- Your presence is vital to your success in this class.
- Tardiness results in missed instruction and disruptions to the learning environment. Make an effort to be in class and prepared before the bell rings.
- Tardy policies are outlined in the student handbook. First tardy results in a warning, second in a teacher detention, and third and consecutive in administrative referral.
- Tardy policies reset at each quarter.

- Absences are detrimental to your learning in this class. **If you are absent, it is your responsibility to get any work that you missed.** Digital copies of notes and assignments will be made available through Google Classroom. It is highly encouraged to enroll in Google Classroom.
- Do not use class time to discuss what you missed during an absence. You may ask between classes, before or after school, or during tutoring hours.

Missing/Late Assignments

- When an assignment is not turned in on time it is considered missing and will be entered into the grade book as such. A missing assignment carries a score of zero.
- Late or missing assignments may be turned in during the current grading cycle for a maximum grade of a 70.

Assessments

- There will 11 summative unit assessments throughout this school year. The estimated dates for these assessments can be found on the course pacing guide on my teacher webpage.
 - Please note that the dates on the pacing calendar are an estimation and are subject to change based on class needs and school events. Final dates for assessments will be announced in class once they are set.
- Students are allowed to correct an assessment that they scored below a 70% on. Corrections will not be allowed during class time, and must be done during tutoring hours before or after school.