

## Advanced Academics Grading Addendum

**Objective:** Students enrolled in advanced courses have chosen an exciting, rigorous path designed to help the students achieve graduation with robust preparation for college and more: additionally, these courses can potentially earn the student actual college credits for successful course mastery. The grading practices presented here coincide with the collegiate-level expectations of the university courses for which students seek to earn credit and will help establish study skills and the work ethic necessary for their success. For a student to be successful in advanced academics, work must generally be completed in its entirety, to the best of a student's ability, and on time. Though there will always be exceptions based on extenuating circumstances, these exceptions should be limited. The SCUC Secondary Grading Guidelines will be in effect, with exceptions that are communicated in this addendum. These will also be included through the course syllabus for IB and AP coursework.

**Procedural Grades:** Many assignments will require a certain procedure to be followed, either because it will be expected of college-level work or because that procedure ultimately helps the student understand the overall content better. Thus, following specific assignment-based directions provided by the instructor may be factored into student grades for these assignments.

**Academic Integrity:** Academic integrity is vitally important to ensure that a student is genuinely engaged in the learning process and working toward mastery of coursework. Authentic efforts and original work completed by a student allow the teacher to accurately assess that student's progress in the course, whereas if the student submits work that is not authentically his/her own, the teacher has no way to gauge the student's actual progress toward mastery.

Specifically, academic dishonesty includes forgery, cheating or copying the work of another student, plagiarism, unauthorized collaboration, unauthorized use of computer translator, or unauthorized use of outside resources or other means to gain an unfair or dishonest advantage. All use of the words, graphics or ideas of other persons, whether written or oral, must be clearly acknowledged.

Students found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Grades resulting from academic dishonesty may not be dropped or made up; further, student will receive an academic referral to his/her administrator, and parents will be notified.

- IB: The IB coordinator will be informed and the student will be placed on academic probation. A second offense in any class may result in student losing qualification to participate in the IB Diploma program.
- AP: A second offense in one class equals removal from that class. A third overall offense may result in removal from all AP classes for that academic calendar year (except for isolated classes where there is no grade-level version of the course, such as AP Calculus).

**Re-testing:** Successful academic growth comes in part from a student keeping pace with the classroom instruction. Realizing this helps the student learn to be prepared and able to participate fully in the day's lesson and put forth his/her best efforts on summative assessments. District Grading Guidelines apply, with the following exceptions. The students who have chosen to participate in AP or IB course will have the opportunity to retest on one summative assignment per nine-week/grading period. Teachers may, at their discretion, determine if extenuating circumstances warrant additional opportunities to retest on additional assignments, and have discretion to establish the time allotted for the student to retest.

**IB Students:** Re-testing provisions do not apply to IB-required assessments/components completed as part of the IB Diploma Program (for example, IAs, EEs, Orals, etc.).

**Make-Up Work for Absences:** Partial Day Absence: If a student is present on campus for any portion of the day an assignment is due, the student is expected to turn in completed work to the teacher on the due date, prior to leaving or upon return to campus. If an extenuating circumstance arises, the teacher should be notified as soon as possible.

**Late Work:** To work toward mastery, students benefit greatly from keeping up with the instructional pace of the course. Turning work in on time allows a student to gain valuable and timely feedback on his/her efforts along with the rest of the class, and will enable the student to participate in meaningful classroom activities that build on prior learning/assignments. Simply put, due to the depth and acceleration of the curriculum in AP/IB courses, late work can put a student at an academic disadvantage because he/she won't be able to progress with the rest of the class until caught up. It is best for the student to turn in all work on time. A student may turn work in one school day late with 70% being the maximum grade possible on the late assignment. Extenuating circumstances may occur that prevent the completion and turning in of assignments on the due date. It is the parent/guardian and/or student's responsibility to inform the teacher of any such circumstances. The teacher may grant exceptions based on these circumstances.